

Master-Admission Regulation (MAR)

Master of

Business Administration MBA

of

RHEINISCHEN FACHHOCHSCHULE KÖLN

University of Applied Sciences

Legal Body: Rheinische Fachhochschule Köln gGmbH

Referred to as RFH

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Table of Contents

§ 1 – Subject and Scope	2
§ 2 – General Admission Requirements	2
§ 3 – Special Admission Requirements.....	2
§ 4 – Disclosure of Admission	3

§ 1 – Subject and Scope

- (1) This regulation specifies the admission requirements for the programme Master of Business Administration (MBA)
- (2) This regulation is based upon the general legal admission requirements (MPO § 4) and specifies the programme related specific admission requirements.
- (3) The matriculation is carried out according to the date of receipt of the complete admission documentation as well as the maximum of 25 entries per course.

§ 2 – General Admission Requirements

- (1) The RFH admission department verifies the documentation of applicants prior to the selection procedure.
- (2) The verification follows the legal requirements of the Education Ministry of North Rhine-Westphalia as laid out in the Master-Examination Regulations § 4.
- (3) In exceptional cases the admission to the programme can be granted under the condition that the admission requirements are being fulfilled within six months after the beginning of the study. In this case the applicants have to present the admission to the Bachelor-Thesis and the summary of marks of a minimum of 180 CP so that the defined admission requirements can be completed within the due date. In this case the admission is notified under reserve. If the due date for the presentation of necessary documents is not met the admission will be revoked. Any marks and credit point obtained during this period will be certified by the RFH.

§ 3 – Special Admission Requirements

The entry requirements for national graduates are as follows:

- Diploma or bachelor certificate (grade 3.0 or better) in any academic profession such as Business Administration, Economy, Engineering, Medicine, Chemistry, Biology and Law.
- Students need an IELTS score of 6 (with no component score less than 6.0) or another official language certificate (such as TOEFL, TOEIC) on level B2 of the Common European Framework of Reference for Languages. If the Bachelor-degree was completed in English no additional English certificate is required.
- 12 months qualified work experience with exclusion of internships as requirement of the preceding Bachelor-study which should have generally been completed after graduation of the first degree.

Entry requirements for international students:

- A good UK Honours Degree (2:2 and above) in any discipline or an equivalent overseas degree.
- German language skills are no pre-requisite for this programme.
- International students need an IELTS score of 6 (with no component score less than 6.0) or another official language certificate (such as TOEFL, TOEIC) on level B2 of the Common European Framework of Reference for Languages. If the Bachelor-degree was completed in English no additional English certificate is required.
- 12 months qualified work experience with exclusion of internships as requirement of the preceding Bachelor-study which should have generally been completed after graduation of the first degree.

A Bachelor-degree with 210 CP is required for the admission to the MBA programme. However for candidates with a Bachelor degree of 180 CP exists the possibility to achieve additional 30 CP if sufficient evidence is provided that the competencies associated with the MBA programme are obtained by the practical experiences. Decisions on the recognition of the 30 CP will be made by the Vice President of the faculty.

§ 4 – Disclosure of Admission

The confirmation of enrolment will be provided by the Admission Office based upon the final agreement by the faculty. In this case the appropriate steps will be undertaken for the matriculation of the candidate.

Köln, den 14.08.18

Rheinische Fachhochschule Köln

A handwritten signature in black ink, appearing to read 'M. Wortmann', with a long horizontal flourish extending to the right.

Prof. Dr. Martin Wortmann
Präsident